**Minutes for Meeting 6**

**Date**: Friday 02/10/2015

**Attendees**: Jeremy, Nabilah(PM), Shu Wen, Zhi Hui , Darren Tay  
**Time**: 12:15pm

**Pairs (Current):**

1) Jeremy + Zhi Hui  
2) Darren + Shu Wen

**Venue**: SMU Project Room 2.5

**Agenda**

1. Settling of Project Management
2. Critical Path
3. Test Case
4. Deployment and Integration
5. Git and Bug Metric
6. Task metric
7. Use Case Diagram
8. Clean Up
9. Class Diagram
10. ERD
11. Sequence Diagram
12. Schedule for next meeting

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| S/N | Agenda (In details) | Brief Details: | Action By: | Due Date |
| 1 | Settling of Project Management | Go through task metrics to see how functions are being completed.   * BootStrap Logic * BootStrap JSON * BootStrap UI * ERD Diagram * Delete Location Logic * Delete Location UI | PM | 02/10/15 |
| 2 | Critical Path | Change into Iteration by Iteration  Before supervisor meeting 2 | PM | 09/10/15 |
| 3 | Test Case | Test Case must check during Supervisor Meeting about what is wrong | - | 14/10/15 |
| 4 | Deployment and Integration | Only 1 integration and 1 deployment at any point in time for all functions that are done at the end of iteration. | All | - |
| 5 | Git and Bug Metric | Bug notices can be ported onto github (gitLab) instead, so that individuals can receive their bug notifications to fix.  Note that this cannot be highlighted on git and must still track with an excel document.  Bug Metrics in Metrics folder (on excel sheet, 2nd check on google excel to tally) | All (From now on) | - |
| 6 | Task Metric | Task Metric: From schedule to an excel sheet so that we can easily put 1 or 0 behind so that it is easier to calculate %. | PM (From now on) | - |
| 7 | Use Case Diagram | Have to complete on Astah. Use Cases SHOULD NOT be individual requirements, but instead integrated functions | PM | 02/10/2015 |
| 8 | Clean Up | Clean up github  Removed drafts and items that should NOT be in github, but only the final copies as necessary | PM | 02/10/2015 |
| 9 | Class Diagram | Cleaning up of class diagram | Shu Wen | 02/10/2015 |
| 10 | ERD | Cleaning up of ERD | Darren | 02/10/2015 |
| 11 | Sequence Diagram | Cleaning up of Sequence Diagrams | Nabilah | 02/10/2015 |
| 12 | Schedule for Next Meeting | The next meeting will take place on Friday and review our work done throughout the break week. | All | 09/10/2015 |

The meeting was adjourned at 1.24pm. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,

Yee Shu Wen

Vetted and edited by,

Nabilah